WORKPLACE HEALTH AND SAFETY POLICY

YellowBridge QLD is committed to ensuring, as far as is reasonably practicable, the health, safety and welfare of the working environment for its Board, staff, service recipients, volunteers, contractors and visitors.

YellowBridge QLD recognises its moral and legal responsibilities to provide a safe and healthy work environment for its Board, staff, service recipients, volunteers, contractors and visitors. We also endeavour to ensure that their operations do not place the wider community at risk of injury or illness.

YellowBridge QLD will actively promote the importance of effective WH&S practices for everyone in our employment. As a consequence of this, the company encourages all of its Board and employees to regard WH&S as a collective and individual responsibility.

YellowBridge QLD is committed to:

- compliance with all relevant legislation standards, and other requirements to which the Company subscribes,

- undertaking appropriate activities to adequately ensure hazards are eliminated and WH&S risks to persons in the work environment are reduced, including review of changes to work methods and practices,

- ensuring that all plant, equipment and substances are safe and without risk to health when used in accordance with standard operating procedures,

- maintaining and reviewing safe systems of work, the work premises and the work environment, including systems to adequately manage emergency response,

- ensuring all staff are aware of their WH&S responsibilities as per the legislation,

- providing adequate facilities to protect the welfare of all employees and service recipients on-site,

- providing an incident reporting system that is functional and acted upon,

- providing for the timely and effective management of hazards identified in the workplace,

- providing appropriate workplace health and safety training to all employees,

- providing information and supervision for all employees enabling them to work in a safe and health manner, including a comprehensive induction,

Related Policies
- First Aid Policy
- Crisis Response Policy
- Rehabilitation and Return to Work Policy
- Asbestos Management, Control and Removal Policy
- Employee Assistance Program

Related Procedures
- Injury and Accident Reporting
- Services Recipient Injuries and Incidents
- Food Handling
- Supply of WH&S PPE and equipment
- Infection Control
- Manual Handing
- Isolated worker
- Fire
- Assessing off-site workplaces
- Missing Person
- WH&S Committee

Related Documents
- WH&S Act 2011
- WH&S Regulations 2011

Quality Framework References
- Standards 1 & 4 – Human Services Quality Framework
- Standards 4 & 6 – National Regulatory Code Community Housing
- NDIS Quality & Safeguarding Framework
- Aged Care Quality Standards
- Aged Care Act 1997

ISO 9001:2016 Quality Management Standards References
- 4 - Context of the organization
- 5 - Leadership
- 6 - Planning
- 7 - Support

- consulting with all employees to enhance the effectiveness of the workplace health and safety management system,

- ensuring the appointment of a skilled senior staff member as chair of the WHS Committee, trained WH&S Officer and representatives, an employee trained in rehabilitation and return to work, the appointment of Staff Representatives to the WH&S Committee and opportunities are created for all staff to participate in WH&S decision making,

- ensuring regular meetings of the Workplace Health and Safety Committee occur and are recorded and actions acted upon,

- providing adequate resources to facilitate the fulfilment of the workplace health and safety responsibilities.

- 8.4 - Control of externally provided processes, products and services
- 9 - Performance Evaluation
- 10 – Improvement

Policy Approval Authority
- YellowBridge QLD Ltd Board

Policy Custodian
- Chief Executive Officer